

WILBURTON PUBLIC WORKS AUTHORITY
JUNE 11, 2020

The Wilburton Public Works Authority (PWA) convened in a regular scheduled meeting held June 11th, 2020 at 5:30 p.m. in the Council Chambers of the Wilburton City Hall with Chairman Stephen Brinlee presiding. NOTE: The June 11th meeting was conducted via ZOOM due to restrictions for COVID-19 safety.

Upon roll call the following Trustees and Chairman answered present: Littlejohn, Haynes, Sims, Mings, and Kendall. Absent: None.

APPROVE MINUTES

PAYMENT OF INVOICES

EMPLOYEE PAYROLL

Motion by Littlejohn and seconded by Haynes to combine and approve: Minutes of the regular meeting of May 14th; payment of May invoices; and employee payroll thru July 10th, 2020. Upon roll call, the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Mings	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carries.

CWSRF WASTEWATER SYSTEM IMPROVEMENTS

Discussion was had between Dale Burke with Infrastructure Solutions and Trustees regarding the unfinished Wastewater System Improvements project. Mr. Burke stated that proposals had been submitted from 12 contractors. W. Brown Enterprises, Inc. was the low proposal with a price of \$538,933.00. The proposals and recommendation will be sent to the bonding company for approval of the proposal and overage funding needed to complete the project.

PREFERRED OFFICE

Motion by Littlejohn and seconded by Haynes to approve FY-20-21 contract with Preferred Office for IT Oversight. Upon roll call, the Trustees and Chairman voted:

Littlejohn	Yes	Mings	Yes
Haynes	Yes	Kendall	Yes
Sims	No	Brinlee	Yes

Motion passed.

CRAWFORD AND ASSOCIATES

Motion by Haynes and seconded by Sims to approve the contract with Crawford and Associates to audit financial records for FY 19-20. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Mings	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carried.

ARLEDGE

Motion by Kendall and seconded by Haynes to accept Arledge as auditors for FY 19-20. Upon roll call, the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Mings	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion passes.

ADJOURN

Motion by Littlejohn and seconded by Kendall to adjourn until recall by the Chairman of The Wilburton PWA. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Mings	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes
Motion passed.			

I certify that the foregoing is a true and correct copy of the minutes approved and passed by the governing board.

Allen Littlejohn-----Ward #1	Mae Mings-----Ward #4
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Terry Haynes-----Ward #2	Julie Kendall-----Ward #5
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Doug Sims-----Ward #3	Stephen Brinlee-----Chairman
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ATTEST:

Dawanna Richardson